

**SRI LANKA EXPORT DEVELOPMENT BOARD**

**SRI LANKA PAVILLION AT VIETNAM INTERNATIONAL TRADE FAIR**

**(VIETNAM EXPO) 2024**

**5TH TO 7TH DECEMBER 2024, HO CHI MINH CITY, VIETNAM.**

**APPLICATION FORM**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| 01. | Name of the Company ►  Address ► | | | |
| 02 | 2.1 Name and Designation of the Chief Executive: | | | |
| 2.2 Name of the Contact Person for this Programme : | | | |
| 2.3 Designation of the Contact Person for this Programme : | | | |
| 2.4 Tel ► | | 2.5 Fax ► | |
| 2.6 E-mail ► | | 2.7 Web address ► | |
| 03. | 3.1 Year of establishment ► | | 3.2 Year of commencement of exports ► | |
| 04. | EDB Registration Number(If any) ► | | | |
| 05. | Type of Business (Please tick the relevant cage) ▼ | | |  |
| * Manufacturer * Agent | * Manufacturer/Exporter * Other (Please specify) | |  Trader |
| 06. | Legal Status (Please tick the relevant cage) ▼ | |  |  |
| * Proprietorship * Public Quoted Company | * Partnership * State owned | | * Private Ltd Company * Other (Please specify) |
| 07. | Equity ► Local : % Foreign : % Partner country : | | | |
| 08. | Is your company a part of a group of companies? Yes  No  If yes, state ▼ Name of the parent company : | | | |
| 09. | Total Investment (*excluding land and buildings*) 2023 (Rs. Mn) ► | | | |
| 10. | Total number of Employees ► Managerial: Office: Total: | | | |
| 11. | Products/Services to be promoted during this fair ▼  Major product categories produced/exported by your company ▼  \* Please provide description of the products together with 6 digit HS Codes using a separate sheet | | | |

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| 12. | Any Branded Products ►  Please provide details | | | | |
| 13. | Information on available Quality certification► | | | | |
| 14. | Current major export markets ▼ | | | | |
| 15. | Current Capacity and Extra Capacity available for Export | | | | |
| 16. | Give details of any plans for the Vietnam market relevant to your products, quantity, quality/packaging improvements etc. (You may use a separate sheet for this purpose)▼ | | | | |
| 17. | Past promotional programmes undertaken in Vietnam (if any) ▼ | | | | |
| 18. | Annual Turnover ▼ *(As per the Audited Accounts/Please attached)* | | | | |
| **Year** | **Local Turnover**  Rs. Mn | **Export Turnover** | | **Total Turnover Rs. Mn** |
| To Vietnam Rs. Mn | To the world (excluding Vietnam)  Rs. Mn |
| 2021  2022  2023 |  |  |  |  |
| 19. | Has your company been assisted by the EDB previously? If yes, state ▼  [a] Assistance under market development programmes/Trade fairs organized by the EDB:  [b] Assistance under Market Promotion Assistance Scheme/ Product Development Assistance Scheme:  [c] Any other assistance for promotional programmes (2021-2023) : | | | | |
| 20p. | Other relevant information ▼ | | | | |
| ***Important***   * Please attach scanned copies of all relevant documents including Business Registration Form (BRC) of the company, company Audited Accounts for last two years and standards & certifications. * Please handover the dully filled application form to the Market Development Division, 8th Floor, EDB on or before  **9th July 2024** or send through registered post to reach the Chairman & Chief Executive Officer, EDB on or before **9th July 2024** by mentioning “Vietnam Expo 2024” on top left hand corner of the cover | | | | | |
| I do hereby certify that the above information furnished by me in this application is true and accurate. | | | | | |
|  | **Date** | **Name & Designation of the person submitting the above information** | | | **Signature**  (company seal) |