

 **SRI LANKA EXPORT DEVELOPMENT BOARD**

**SRI LANKA PAVILLION AT VIETNAM INTERNATIONAL TRADE FAIR**

**(VIETNAM EXPO) 2024**

 **5TH TO 7TH DECEMBER 2024, HO CHI MINH CITY, VIETNAM.**

**APPLICATION FORM**

|  |  |
| --- | --- |
| 01. | Name of the Company ►Address ► |
| 02 | 2.1 Name and Designation of the Chief Executive: |
| 2.2 Name of the Contact Person for this Programme : |
| 2.3 Designation of the Contact Person for this Programme : |
| 2.4 Tel ► | 2.5 Fax ► |
| 2.6 E-mail ► | 2.7 Web address ► |
| 03. | 3.1 Year of establishment ► | 3.2 Year of commencement of exports ► |
| 04. | EDB Registration Number(If any) ► |
| 05. | Type of Business (Please tick the relevant cage) ▼ |  |
| * Manufacturer
* Agent
 | * Manufacturer/Exporter
* Other (Please specify)
 |  Trader |
| 06. | Legal Status (Please tick the relevant cage) ▼ |  |  |
| * Proprietorship
* Public Quoted Company
 | * Partnership
* State owned
 | * Private Ltd Company
* Other (Please specify)
 |
| 07. | Equity ► Local : % Foreign : % Partner country : |
| 08. | Is your company a part of a group of companies? Yes  No  If yes, state ▼ Name of the parent company : |
| 09. | Total Investment (*excluding land and buildings*) 2023 (Rs. Mn) ► |
| 10. | Total number of Employees ► Managerial: Office: Total: |
| 11. | Products/Services to be promoted during this fair ▼Major product categories produced/exported by your company ▼\* Please provide description of the products together with 6 digit HS Codes using a separate sheet |

|  |  |
| --- | --- |
| 12. | Any Branded Products ►Please provide details |
| 13. | Information on available Quality certification► |
| 14. | Current major export markets ▼ |
| 15. | Current Capacity and Extra Capacity available for Export |
| 16. | Give details of any plans for the Vietnam market relevant to your products, quantity, quality/packaging improvements etc. (You may use a separate sheet for this purpose)▼ |
| 17. | Past promotional programmes undertaken in Vietnam (if any) ▼ |
| 18. | Annual Turnover ▼ *(As per the Audited Accounts/Please attached)* |
| **Year** | **Local Turnover**Rs. Mn | **Export Turnover** | **Total Turnover Rs. Mn** |
| To Vietnam Rs. Mn | To the world (excluding Vietnam)Rs. Mn |
| 202120222023 |  |  |  |  |
| 19. | Has your company been assisted by the EDB previously? If yes, state ▼[a] Assistance under market development programmes/Trade fairs organized by the EDB:[b] Assistance under Market Promotion Assistance Scheme/ Product Development Assistance Scheme:[c] Any other assistance for promotional programmes (2021-2023) : |
| 20p. | Other relevant information ▼ |
| ***Important**** Please attach scanned copies of all relevant documents including Business Registration Form (BRC) of the company, company Audited Accounts for last two years and standards & certifications.
* Please handover the dully filled application form to the Market Development Division, 8th Floor, EDB on or before  **9th July 2024** or send through registered post to reach the Chairman & Chief Executive Officer, EDB on or before **9th July 2024** by mentioning “Vietnam Expo 2024” on top left hand corner of the cover
 |
| I do hereby certify that the above information furnished by me in this application is true and accurate. |
|  | **Date** | **Name & Designation of the person submitting the above information** | **Signature**(company seal) |