

**SRI LANKA EXPORT DEVELOPMENT BOARD**

**OUTWARD TRADE DELEGATION TO MELBOURNE, AUSTRALIA**

**FROM 2ND TO 7TH SEPTEMBER 2024**

***APPLICATION FORM***

|  |  |
| --- | --- |
| 01. | Name of the Company ► |
| Address ▼  |
| Office ► |  Processing Plant ► |
| Tele. **►** | Fax ► | Email ► | Website ► |
| 02. | Details of the contact Person related to this Programme ▼ Name ► Designation ►Email ► Mobile No. ► |
| 03 | Details of the official participant/s (managerial level) in the above programme ▼Name ► Designation ►Email ► Mobile No. ► |
| 04. | Year of establishment of the company ►  |
| 05. | Year of commencement of exports ► |
| 06. | Type of Business ▼  |
| □ Producer □ Producer - Exporter □ Agent □ Trading House □ Other (Specify)………………………………………………………………………………… |
| 07. | Legal Status ▼ |
| □ Proprietorship □ Public Quoted Company □ Partnership □ State Owned □ Private Ltd Company □ Other (Specify)…………………………………………………….. |
| 08. | Equity ► Local : % Foreign **:**  % Partner country :  |
| 09. | Is your company a part of a group of companies? □ Yes □ No If yes state the name of the parent company ► |
| 10. | Total number of employees ► Managerial: Skilled/ Semi/Unskilled: |
| 11. | Products Exporting & Capacity ▼  |
|  | **Main Export Products**  | **Annual production Capacity** **(kgs/ No’s/MT/ Liters)** | **Extra Capacity** **( kgs/ No’s/MT/ Liters)** |
| 1. 01
 |  |  |  |
| 1. 02
 |  |  |  |
| 1. 03
 |  |  |  |
| 1. 04
 |  |  |  |
| 1. 05
 |  |  |  |
| 12. | Major export markets and share in 2023 (%) ▼ |
| 13. | Annual Turnover (LKR Mn)▼ *(pls. submit copies of Audited Accounts as evidence)* |
|  | **Year** | **Local Turnover**(LKR. Mn)▼ | **Export Turnover**(LKR. Mn)▼ | **Total Turnover** ▼(LKR Mn) |
| To Australia  | To the world (excluding Australia) |
| **2020** |  |  |  |  |
| **2021** |  |  |  |  |
| **2022** |  |  |  |  |
| **2023** |  |  |  |  |
|  14. | Quality Standards Obtained (FDA, GAP, GMP, SLSI, HACCP, ISO, Organic, Fairtrade, compliances on National social and environmental standards etc.) ▼ *(submit copies)*  |
| 15. | Own Marketing efforts made relevant to the Australia (products development/ packaging/ labelling etc.) ▼ |
| 16. | Products that you are planning to promote in Australia during this Programme▼ |
| 17. | Objective of your participation in this group ▼□ Finding Buyers/ Agents □ Finding JV partners □ Gather market intelligence  |
| 18. | Previous experience in attending promotional activities in Australia (Trade Fairs, B2Bs, etc.)▼ |
| 19. | What is your export target to Australia Market for next 3 years ▼

|  |  |
| --- | --- |
| **Year** | **Export Target (USD Mn)** |
| 2025 |  |
| 2026 |  |
| 2027 |  |

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| 20. | Has your company been assisted by the EDB previously during last 5 years? [Trade fairs/Market development programmes/ EDB financial asistance schemes (MDA, MPA, Market Access Support ect.) B2B meeting programes/Virtual trade fairs /Any other] If yes, state  |
|  | Year | Programme & Country | EDB Assistance received (Rs.) | Achievements/Outcome |
|  |  |  |  |
| 21. | Other relevant information useful in the evaluation of your application for the participation in this programme ▼ |
| I do hereby certify that above information furnished by me in this application is true and accurate. |
| **Date** | **Name & Designation of the person submitting the above information** | **Signature & Company Seal** |

 ***Important:***

* Please handover the dully filled application form to the Market Development Division, 8th Floor, or send through registered post to reach the Director/ Market Development, Sri Lanka Export Development Board, No. 42, Nawam Mawatha, Colombo 02 on or before **Friday, 12th July 2024** by mentioning “Outward Trade Delegation to Australia-2024” on top left hand corner of the cover.
* Please ensure to attach copies of followings with the application
	+ Business Registration Certificate (BRC)
	+ Registration/ License issued by relevant regulatory body Ex: Sri Lanka Tea Board/ Coconut Development Authority/ National Gem & Jewellery Authority etc.
	+ Annual Audited Accounts of 2020/21, 2021/22 and 2022/23
	+ Standards /Quality Certifications